Class 7 computer paper

SECTION A

Q1 a.Fill in the blanks

1.The devices attached to the computer are called \_\_\_\_\_\_\_\_\_\_

2. First generation computers were based on \_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_ is the process which is used to verify a user's identity on the network using a username and a password.

4. The text in header or \_\_\_\_\_\_\_\_\_\_ can be formatted

5. Header and footer option is available in \_\_\_\_\_\_\_\_\_ menu

6. \_\_\_\_\_\_\_\_\_\_ and landscape are two types of page orientation.

7. To add move or delete a slide we use \_\_\_\_\_\_\_\_\_\_\_\_\_ view

8.A\_\_\_\_\_\_\_\_\_ is a graphical representation of the information.

Q1b. True and false

1. Charts in the data series can be selected only for rows

2. Filtering can be auto and advanced

3. There are five ways of creating a PowerPoint presentation

4. Animation effects include both audio and visual effect

5. Formatting a text in a table is not possible

6. Automatic page numbering feature is not available in MS word.

7. Control panel is located in program menu

8. CD stands for compact disc.

Q1c . Abbreviate of the following

a.LAN b.CPU. c.GB d.RAM. e.ROM

SECTION B (do any 7)

1. What is peripheral devices. give examples of some peripheral devices

2. Why are secondary storage devices needed

3. Which important options are present in control panel

4. How do you add a new printer

5. What is auto correct and auto text

6. What are the charts give one advantage of using charts

7. What is sorting in how many ways can data be sorted

8. Explain all three types of cell reference with example

9. What are the three methods for creating a PowerPoint presentation.